

## SEPA Direct Debit Mandate

EBA Member BIC / Customer ID	
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Please fill in, sign the below form, and send it by e-mail to [AssociationEBA.AR.accounting@abe-eba.eu](mailto:AssociationEBA.AR.accounting@abe-eba.eu) and [association@abe-eba.eu](mailto:association@abe-eba.eu).

By signing this mandate form, you authorise

- a) the ASSOCIATION BANCAIRE POUR L'EURO – EURO BANKING ASSOCIATION (ABE EBA) to send instructions to your bank to debit your account, and
- b) your bank to debit your account in accordance with the instructions from ABE EBA.

As part of your rights, you are entitled to a refund from your bank under the terms and conditions of your agreement with your bank. A refund must be claimed within 8 weeks starting from the date on which your account was debited.

<b>Unique mandate reference</b>

(The unique mandate reference will be assigned upon receipt of the present mandate and confirmed by return e-mail.)

<b>Debtor Name *</b>					
<b>Debtor Address *</b>					
Street name and number					
Street – complement					
Postal code		City			
Country					
<b>Debtor account number *</b>					
IBAN					
SWIFT BIC					
<b>Type of Direct Debit *</b>					
SDD B2B		SDD Core		Recurring **	

\* Mandatory

\*\* The authorisation is used for regular direct debits related to the ABE EBA registration and membership fees.

<b>Creditor's name *</b>			
Creditor name	Association Bancaire pour l'Euro – Euro Banking Association (ABE EBA)		
Creditor Identifier	FR67ZZZ607285		
Street name and number	40, rue de Courcelles		
Postal code	75008	City	Paris
Country	France		
<b>Date and place of signature *</b>			
<b>Signature(s) *</b>			
Name		Name	
Function		Function	
Signature		Signature	

The information contained in this mandate, which must be completed, is intended to be used by the creditor for the management of the relationship with the client. They may give rise to the client's exercise of his rights of opposition, access and rectification as provided in articles 38 and following of French law n° [78-17](#) dated 6<sup>th</sup> January 1978 relating to information technology, data files and civil liberties.

For further information about how the Euro Banking Association processes personal data, please see our privacy notice on our website at <https://www.abe-eba.eu/legal/>

### **How to set/update the banking details for an established Direct Debit**

Your EBA Member Representatives may provide us with the SEPA Direct Debit mandate form duly completed.

EBA Member Representatives are responsible for providing us with the most up-to-date information using the available form, which can be downloaded on our [website](#). Failure to comply may result in unpaid invoice notifications, chasers or penalty fees.

The SEPA Direct Debit Mandate form is available on the [website](#) and should be sent

a) by e-mail, to [associationEBA.AR.accounting@abe-eba.eu](mailto:associationEBA.AR.accounting@abe-eba.eu) and [association@abe-eba.eu](mailto:association@abe-eba.eu)

b) to your bank (original document), for approval and to avoid rejections

*If you have a question, please do not hesitate to contact the EBA at [association@abe-eba.eu](mailto:association@abe-eba.eu).*